



## Client Information Sheet & Policies Agreement

**\*ALL FIELDS REQUIRED. Information is strictly confidential and guarded by our Privacy Act.**

### Personal Information

Full Name:

*Last*

*First*

*Date*

Address:

*Full Address*

*Providence*

Country

*City*

*State*

*ZIP Code*

Phone:

Cell Phone:

Email:

Photographer/Studio chosen:

How did you hear about us:

Base Name:

Branch:

Deployed soldier's forwarding address:

Deployment/Arrival date/time & location:

The information above is true and to the best of my knowledge. By signing personally or digitally below, I am agreeing to the terms/policies included herein of Operation: Love ReUnited (see page 2). I understand that there is no obligation to purchase any product from the photographer, and if pressured to make any such purchase, I agree to report the incident to the OpLove Administration ([oplove1@gmail.com](mailto:oplove1@gmail.com)). I have asked any questions that I may have, and I understand all the policies of OpLove and the organization's requirements from photographers and clients. I further agree to the limitation of total aggregate liability of OpLove, any person or any business associated directly with OpLove, the United States Military, or any other person participating in or assisting with an OpLove session as set forth in section (2), below. I am held responsible for my own actions and the actions of any minor children for whom I am responsible, and I hereby waive any right to legal action concerning events which stem from those actions. I agree to be held responsible for my own safety and the safety of each minor child accompanying me. I agree to retain custody and control of each child at all times during the photography session to avoid injury. On behalf of myself and such children, I hereby release the photographer, associates, subsidiaries, and any assistants from all claims and liabilities of any kind. I agree to give ample notification of any cancellations or tardiness of NO LESS than 24 hours to the photographer above. Rescheduling the session is at the photographer's discretion and upon his/her availability. I understand that all sessions are reported to OpLove Administration, and that if the session is canceled without proper notification, I will be ineligible for any future participation in the program. I understand that this form in its entirety is to be sent back to the photographer, via email or otherwise, before the session.

### General OpLove Policies

The photographers of Operation: Love ReUnited have combined efforts towards these General Client/Photographer Policies to help achieve an environment that works for the majority of the organization. All clients are to agree to the General Client/Photographer Policies Agreement to be eligible for participation in the program. If you do not agree to or do not understand the following Policies, you need to discuss the Agreement with your photographer NOW, as "later" will not be acceptable. The policies have been put in place to protect the value of our photographer's time, talent and donations. It is very important for our clients to understand that our photographers are donating both time and financial resources. Our photographers are not compensated financially by OpLove; they participate solely because they feel passionately about the program and what it stands for.

- ★ Our photographers are at no time employed by OpLove.
- ★ Total aggregate liability to OpLove, any person or any business associated directly with OpLove, the United States Military, or any other person participating in or assisting with an OpLove session for any and all injuries, damages, claims, losses, expenses or claim expenses (including attorneys' fees) arising out of this session, from any cause or causes, including, but not limited to, negligence, errors, omissions, strict liability, breach of contract, or breach of warranty, is limited to return of any fees the client has paid.
- ★ Photographers may send image files to OpLove to be displayed on the OpLove website (<http://www.oplove.org>), after obscuring the name of the client should it appear in any photograph. If displayed, the image will be credited to the photographer who captured it. OpLove, any person or any business associated directly with OpLove, the United States Military, or any other person participating in or assisting with an OpLove session cannot be held liable for any third-party copyright infractions beyond their control; e.g., OpLove cannot guarantee that images are secure and free from copyright violations. Oplove will endeavor to ensure that no identifying personal information, such as client surname, is accessible or recoverable from these images. Images used on the website are for advertising and/or marketing purposes only; at no time will the photographer or client be compensated financially for this use.

**Your Name:**  
**Date:**  
**Physical Address:**

**Phone #:**  
**Email Address:**  
**Family members participating:**

- ★ All participating photographers have agreed to the following OpLove polices:
  - To conduct themselves with the utmost business ethics in a professional manner;
  - To waive any session fees that they may charge for any other session that they normally would provide, for OpLove participants. Travel fees may be implemented, but MUST be discussed and agreed to between the photographer and the client before the session;
  - To provide the OpLove program to military families regardless of their rank or branch, upon presentation of valid ID and orders to deploy overseas;
  - To keep a patriotic theme over the course of the sessions, whether the deploying Warfighter is available or not. When the Warfighter is involved in the session, the military uniform is to be used during the session, but casual images may be taken as well;
  - To schedule and take on OpLove clients accordingly to their schedule to maintain a professional experience;
  - To reproduce all images using a wholesale professional printing service of their choice (wholesale being defined as not available direct-to-consumer without a photographer account, etc.)
  - That clients are not required to purchase anything, and they will feel absolutely no pressure to do so. Any agreement to purchase goods or services from an OpLove session exists solely between the client and photographer, and is not encouraged, endorsed or covered by OpLove or any OpLove policy.

#### Client Policies & Agreement

- ★ OpLove is a non-profit organization created to support the U.S. troops. Our photographers are moved to participate by their respect for the sacrifices of our U.S. military families and are not financially compensated by the OpLove organization.
- ★ All participating photographers have the right to decide how their participation will coincide with their business, outside of the foundation's requirements. Requirements include, but is not limited to:
  - Limit (2) OpLove sessions per year per family; (1) session pre-deployment **OR** of family while the Warfighter is deployed, **AND** (1) Homecoming session when Warfighter returns from deployment, upon photographers availability. Using the same photographer is **NOT** a requirement.
  - (1) Album of Pre- or Deployed session, at least 4"x6", is sent to Warfighter's duty station overseas by photographer. Album is sent overseas without charge to participant.
- ★ Photographers are to report all sessions booked and completed to OpLove by completing records in the OpLove database.
- ★ Clients may choose to purchase additional products or services from the Photographer's standard price list, but are never pressured to do so. Any agreement to purchase goods or services from an OpLove session exists solely between the client and photographer, and is not encouraged, endorsed or covered by OpLove or any OpLove policy.
- ★ Photographers will never share or sell Client personal information.
  - All such information is strictly protected under the Operation: Love ReUnited Privacy Act, located at [http://www.oplove.org/forms/forms/PDF\\_PrivacyStatement.pdf](http://www.oplove.org/forms/forms/PDF_PrivacyStatement.pdf).
- ★ Location of session is at the Photographer's discretion; Client agrees to travel to the Photographer's studio or to location requested by the Photographer. Photographer is under no obligation to travel.
- ★ Client agrees to provide proof of deployment orders and valid Military ID to Photographer upon request for verification of eligibility to participate in the program.
- ★ Client agrees to sign applicable model releases.
- ★ Client agrees to furnish service member's deployment address to Photographer for the purpose of mailing completed album if at all possible the day of the session. If the address is not known at the time of the session, Client is required to supply the address before any images or products are produced.
- ★ Client agrees to abide by OpLove and Photographer's policies.
- ★ In case of illness/emergency on the part of the Client or the Photographer, a 24-hour notice to the other party is required; rescheduling will be at the convenience of both parties. In the event Client arrives more than 20 minutes late for the session, rescheduling will be at the discretion of the Photographer. Client is required to give Photographer not less than 24-hours notice of cancellation. If Client fails to appear for a scheduled session without cancellation notice, OpLove will remove the Client from future participation in the OpLove program and the client will be placed in the OpLove Database as a "no-show".
- ★ If by chance, Client's photographer does not complete their end of the agreement and becomes unresponsive, Client understands that OpLove Administration will do our best to rectify the situation. However, if the situation cannot be rectified Client will not hold the organization, other organization photographers, OpLove Administration, Tonee Lawrence, or Tonee Lawrence Photography liable.

#### OpLove Content Use Agreement

- ★ Client does not have the right to the commercial sale, transfer or exchange of the images captured during any OpLove session. The photographed individuals have the right to use the same photographs **ONLY** for personal, non-commercial purposes. The photographed individuals may not publish, copy or alter the same photograph(s) in whole or in part.
- ★ OpLove or its photographers may not use, publish, and republish the same photograph(s) in whole or in part, individually, or in any media now or hereafter, or for any purpose whatsoever **EXCEPT** for those uses granted explicitly below. OpLove or its photographers do not have the right to the commercial sale, transfer or exchange of the same photographs except to the individuals whose likeness appears therein.
  - OpLove or its photographers may provide the Client additional copies of the photographs as requested
  - OpLove may use the same photographs in any format to promote OpLove, as displayed on OpLove's website, blog or similar media. Such usage must be accompanied by the following written disclaimer: "The photos and other content of this publication do not imply any endorsement or recommendation by the Department of Defense."
  - The photographer may use the same photographs **ONLY** as a means of demonstrating his or her photographic work as part of a portfolio in any format, or as displayed on the individual photographer's website, blog or similar electronic media. This usage must be accompanied by the following written disclaimer: "The photos and other content of this publication do not imply any endorsement or recommendation by the Department of Defense."
  - The terms of this agreement may be altered by separate written agreement between the photographer and the client. Such an agreement must comply with the Joint Ethics Regulation, DOD 5500.7-R, and may only be entered into at a different date and time from this agreement.

I,  
asked any questions that I might have.

agree to the Operation: Love ReUnited policies, and have